

City of Great Bend  
October 15, 2018

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Vicki Berryman, Cory Zimmerman, Jolene Biggs, Joel Jackson, Cory Urban, Dan Heath and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 1, 2018.
- b) **Claim's Warrant Register #10-15-18:** Covering 2018 bills to date in the amount of \$724,955.52.
- c) **Payroll Register P/R 10-12-18:** Covering payroll ending October 6, 2018 in the amount of \$322,545.14.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **Street Closure:** Close Sherman Street from Broadway to K96 Hwy on October 26<sup>th</sup> from 4:00pm to 10:00pm, October 27 from 3:00pm to 10:30pm and October 28<sup>th</sup> from 10:00am to 7:00pm for the Church of Nazarene for the drama they are putting on called "Judgment House".
- f) **Agenda:** Mayor Andrasek amended the agenda to remove item 10 for the request of the executive session. Mayor Andrasek also amended the agenda to add item 10 for a change order on the 8<sup>th</sup> Street Sanitary Sewer Extension.

Ms. Biggs made a motion to approve the consent agenda as amended. The motion was seconded by Mr. Zimmerman and passed by a vote of 7-0. Mr. Heath abstained from voting.

**B. OLD BUSINESS:** There was no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There was no visitors or announcements.

### D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **Administrators Update:** City Administrator Kendal Francis distributed his report regarding activities of various City departments.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report. Airport Manager Martin Miller reported on Airfest.
4. **Abatement Requests:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:
  - a. **805 Morton Street:** Trash and refuse including, but not limited to; pallets, plastic containers, furniture, a mattress, and other general refuse located at 805 Morton Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 101518-A.
  - b. **3727 10<sup>th</sup> Street:** Trash and refuse including, but not limited to; mattresses, furniture, a large amount of loose cardboard, and other general trash located at 3727 10<sup>th</sup> Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 101518-B.
5. **2019 Health Insurance Rates:** Human Resource Director Randy Keasling reported that the 2019 health insurance rates experienced another increase for the second year in a row, which was anticipated. Last year we left the rates the same for both employee and employer and used some reserves that the City had built in the self-insured account. We are recommending to increase employee and employer premiums by 15% to cover this year's increase, which was included in the 2019 budget. Ms. Biggs made a motion to approve the 2019 Health Insurance Rates. Mr. Urban seconded this motion and passed by a vote of 7-1 with Mr. McPherson voting no.
6. **Rezoning Request:** City Attorney Robert Suelter reported that Dray Meredith has requested that 2547 21<sup>st</sup> Street be rezoned from C-2 to R-2. Meredith has entered a contract to sell the real estate. The lender will not approve a loan on the real estate since it is currently zoned Commercial and the use is residential. The real estate has always been used as residential. A public hearing was held before the Planning Commission on September 23, 2018 and recommends that the request be approved. Mr. McPherson made a motion to adopt the findings of fact as prepared by City Staff and recommended by the Planning Commission. Mr. Jackson seconded this motion and passed with all voting in favor. Mr. McPherson made a motion to adopt Ordinance Number 4326 rezoning the real estate from C (commercial) to R (residential). Mr. Urban seconded this motion and passed with all voting in favor.
7. **8<sup>th</sup> Street Project Temporary Notes:** City Attorney reported on Resolution 101518-C Authorizing the Offering for Sale of General Obligation Temporary Notes, Series 2018, of the City of Great Bend, Kansas for the 8<sup>th</sup> Street project. This will allow the City to go out for bid on the temporary notes and bring back at the next council meeting to approve the low bidder. This is temporary financing to pay for the cost of the street and utilities but will be assessed to the property owners and paid back to the City. Mr. McPherson made a motion to approve Resolution 101518-C. Ms. Biggs seconded this motion and passed with all voting in favor.
8. **Correction of Plat:** City Attorney reported on the corrected plat for Tractor Supply. There was an error in the legal description in the previously approved plat that was discovered when the owners of the real estate were finalizing the closing on the real

estate. Mr. Erb made a motion to approve the corrected plat. Mr. Urban seconded this motion and passed with all voting in favor.

**9. Airport Runway Project Contract:** Airport Manager Martin Miller reported on the contracts, bonds and surety for the Federal Aviation Administration (FAA) portion of the primary runway reconstruction (5500'), between the City of Great Bend, Venture Corporation, and Burns & McDonnell. These documents satisfy FAA guidelines and are prepared in accordance with the grant of \$6,734,361.00 accepted by the City. Execution of these contracts will allow the project to proceed. Mr. McPherson made a motion to authorize the Mayor to sign the contracts, bonds, and surety with Venture Corporation and Burns & McDonnell for the FAA's runway project AIP 3-20-0027-027-2018. Mr. Zimmerman seconded this motion and passed with all voting in favor.

**10. 8<sup>th</sup> Street Paving Improvement – Sanitary Sewer Extension:** City Administrator reported that the original plan was to extend sanitary sewer from Trail Ridge Apartments; however, an existing sanitary sewer manhole was discovered under existing pavement in 8<sup>th</sup>. Utilizing this existing manhole, sanitary sewer extension length and overall cost are reduced. The extension requires construction beneath proposed 8<sup>th</sup> Street pavement and should be constructed ahead of paving to avoid reconstruction of new pavement. Tractor Supply will no longer need a temporary septic system saving significant cost to the developer. A change order was requested from Venture by staff to construct the sanitary sewer improvements. The petition construction budget is \$91,850.00. The change order proposed by Venture is \$76,818. Mr Urban made a motion to approve the change order by Venture in the amount of \$76,818. Ms. Biggs seconded this motion and passed with all voting in favor.

**ADJOURNMENT:** Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:16pm.